

## Teacher and Principal Evaluation System

Continuing Guidance on the Submission of Educator Evaluation Data: Tips for Submission

### Educator Em E14aptC/Ar0 1 300 465C rei465nle



## Key Tools and Resources

Data Collection and Educator Evaluation Closeout

Educator Evaluation Data Submission Reminders and FAQ

Educator Evaluation Data Template Examples

Educator Evaluation Closeout Reminders

Educator Evaluation Data Reporting under Education Law §3012-d, as Amended in 2019

Educator Evaluation Summaries

Educator Evaluation Summaries for LEAs are organized by groups of educators

## Tip 1: Incomplete Subcomponent(s)

If an educator is missing one or more subcomponents (e.g., educator was out on maternity leave and did not have the required number of observations or the SLO could not be calculated): Do not submit scores for the missing subcomponent(s);

Do not submit an Overall rating



#### Example #1: Missing Subcomponents

Educator is missing the student performance subcomponents, as all assessments included in the SLO were not administered.

Action: report only the teacher observation subcomponent and do not report an overall rating.

Incorrect

STUDENT PERFORMANCE				TE PR	OVERALL			
							CODE	



## Tip 2: Optional Subcomponent(s)

The Optional Student Performance subcomponent is found in Tasks 3/8 of the approved evaluation plan.

For plans approved under Education Law §3012-d (prior to 2020) the Optional Student Performance subcomponent is based on a second growth score or a supplemental assessment.

Plans approved under Education Law §3012-



## Tip 3: Overall Rating

If all subcomponents are complete for an educator, be sure to submit an Overall rating.

An educator should only be missing an Overall rating if there are one or more incomplete subcomponent(s).

The Overall rating should be based on the combination of the Student Performance and Teacher Observation/Principal School Visit category ratings, per the matrix defined in Education Law §3012-d(5); however, the category ratings should not be submitted.



#### Example #3b: Overall Rating (Missing Subcomponent)

The Required Teacher Observation/Principal School Visit subcomponent was not able to be determined and optional peer observations/school visits are not included in the approved evaluation plan.

Action: report only the student performance subcomponents and do not report incomplete Overall ratings.

Incorrect







#### Tip 4: A Zero Represents an Earned Score

A value of zero should only be reported for an educator's score when the evaluation requirements have been completed and the

If an educator is missing one or more subcomponents, such subcomponent(s) should not be submitted and the Overall rating should also not be submitted.



# Tip 5: Scores and Ratings based on Transition Measures (applicable only to plans approved prior to 2020, under Education Law §3012-d\*)

Chapter 59 of the Laws of 2019 amended Education Law §3012-d to continue the use of the transition measures included in the approved Educator Evaluation plan to determine scores and ratings instead of the NYS grades 3-8 ELA/math State assessments (and State-provided growth scores). Therefore, the original measures based on the NYS grades 3-8 ELA/math assessments and/or State-provided growth scores are no longer required to be calculated or provided to educators for advisory purposes.

Scores and ratings for an educator whose evaluation, per Task 2/7, is not based on NYS grades 3-8 ELA/ Math assessments or State-provided growth scores are based on said measures.

Scores and ratings for an educator whose evaluation, per Task 2/7 of the approved Educator Evaluation plan, is based on NYS grades 3-8 ELA/Math

Example #5a: Student performance based on Task 2/7 of Educator Evaluation plan

<u>not</u> based on the NYS grades 3-8 ELA/ math assessments or State-provided growth scores and all subcomponents are complete per Task 2/7 of the approved evaluation plan.

Action: report only one set of subcomponents and an Overall rating; do not report an additional set of data.

#### Incorrect

	STUDENT PERI	FORMANCE		TEACHER					
REQUIRED		OPTIONAL		REQUIRED		OPTIONAL		OVERALL CODE	
SCORE	CODE	SCORE	CODE	SCORE	CODE	SCORE	CODE		
13	REQSP	N/A	N/A	3.48	REQOB	3.47	OPTOB	OCR03 (E)	
13	TREQSP	N/A	N/A	3.48	TREQOB	3.47	TOPTOB	TOCR03 (E)	

\* Please note, Level 0 and Level 2 edit checks will only allow one set of records for each educator.

	STUDENT PERF	ORMANCE		TEACHER				
REQUIRED		OPTIONAL		REQUIRED		OPTIONAL		OVERALL CODE
SCORE	CODE	SCORE	CODE	SCORE	CODE	SCORE	CODE	
13	REQSP	N/A	N/A	3.48	REQOB	3.47	OPTOB	OOR03 (E)

The information illustrated is specific to data submission. The final educator evaluation provided to the educator should consist of the following: Student performance – required: 13/developing, category: developing; Teacher observation/principal school visits – required: 3.48/effective, optional: 3.47/effective, category: effective; Overall rating: effective.

## Tip 6: Completeness of Data

Please be sure to submit data for all teachers and principals in the LEA subject to evaluation under Education Law §3012-d.

- Staff Shapshot data will be used to estimate the completeness of the number of educators with evaluation data.
- Staff Shapshot data will also be used to identify principals in educator evaluation data; educators identified as principals in Staff Shapshot that match on Staff ID with the educator evaluation file will be coded as principals.



#### Example #6: Educator with No Evaluation Data

Educator was subject to evaluation under Education Law 3012-d, but does not have any subcomponent scores and ratings to be reported (e.g., SLOs were not implemented, supplemental assessments were not administered, and only one observation was conducted).

Action: this educator will not be included in evaluation results submitted to the Department.

